

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JESSIE L. MEDLIN, PRESIDENT, PRESIDING

May 5, 1999

A. CALL TO ORDER

The May 5, 1999, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff James Albert Riley the DeSoto County Sheriff was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Jessie Medlin-----District 1
Eugene C. Thach-----District 2
Vacant-----District 3
John Caldwell-----District 4, Absent
Tommy Lewis-----District 5
W. E. "Sluggo" Davis-----Chancery Clerk
David Armstrong-----County Administrator
James Albert Riley----- Sheriff of DeSoto County
William H. Austin, Jr.-----Board Attorney

B. INVOCATION

The invocation was presented by County Administrator, David Armstrong.

C. PLANNING COMMISSION

The Planning Commission brought several items before the Board of Supervisors as evidenced by the portion of the minutes submitted by the Planning Commission.
SEE EXHIBIT C.

D. OLD BUSINESS

1. Approval of County Grant Writers

County Administrator, David Armstrong introduced Mr. Jimmy G. Gouras of Urban Planning Consultants, Inc., as a candidate for Grant Writers to the Board of Supervisors.

Mr. Gouras stated he has twenty-eight (28) years of experience and at present he is self-employed as an Urban Planning Consultant, with an office staff of six (6) including himself. Mr. Gouras said he is very interested in obtaining Block Grants for DeSoto County.

ITEM D.1, CONTINUED,

J. L. M.

5/5/99

Supervisor Eugene Thach asked Mr. Gouras what percentage of pay he receives. Mr. Gouras replied, with Block Grants, an administrative fee is built into this grant, which would be payment for services rendered if the grant were obtained. Mr. Gouras said not all grants have an administrative fee built in, so therefore, a fee would need to be negotiated for that particular grant. Mr. Gouras said he would like to take a couple of days to meet with the Board of Supervisors to find out exactly the needs of the County.

County Administrator, David Armstrong asked Mr. Gouras if grant money was available for the GIS Study. Mr. Gouras replied, he did not recall if funding is available for this project.

The Board of Supervisors thanked Mr. Gouras for his presentation, as Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to take this presentation under advisement. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit D.1****

County Administrator, David Armstrong introduced Mr. Bill Coker of Coker & Associates, Jackson, Mississippi, with an office located in Clarksdale, Mississippi, as a candidate for Grant Writers to the Board of Supervisors.

Mr. Coker stated he has worked for Tunica, Quitman, Coahoma Counties and small cities within these Counties. Mr. Coker said he is self-employed and is very interested in obtaining grants for DeSoto County on a contingent basis.

Supervisor Eugene Thach asked Mr. Coker what percentage of pay he receives. Mr. Coker said fees are based on a contingent basis however, if no administrative fee is built into this grant, a fee would need to be negotiated for that particular grant. Mr. Coker said he would like to schedule a meeting with the Board of Supervisors to find out exactly the needs of the County.

The Board of Supervisors thanked Mr. Coker for his presentation, as Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to take this presentation under advisement. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit D.1****

2. Civic Center - Demery Grubbs

Demery Grubbs notified the Board of Supervisors there could possibly be a shortage in the construction funds for the Civic Center. Mr. Grubbs presented a Resolution of Intent to the Board for approval to offer DeSoto County interim financing until a bond issue could be done if extra funds are needed.

ITEM D.2, CONTINUED,

Supervisor Eugene Thach asked Mr. Grubbs at what percentage rate could this interim

loan be obtained. Mr. Grubbs said a percentage rate of 5% would apply on a straight out loan compared to a percentage rate of 3% by obtaining a loan with the Mississippi Development pool.

Supervisor Tommy Lewis said he has requested a small theater be considered for recitals, plays, etc., in connection with the Civic Center. Supervisor Lewis said this auditorium should seat 300 to 400 and can be constructed as a separate facility on the grounds. Supervisor Lewis said Mr. Rex Haynes agreed with the need of a small theater.

Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion authorizing the Board President to sign the Resolution of Intent to include a multi-purpose Community Center type seat auditorium to be completed within the confines the budget including the interim financing. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
District 3-----	Vacant
John Caldwell-----	Absent
Tommy Lewis-----	Yes

****See Exhibit D.2****

3. Appointment - Horn Lake Library Board - District 3

Supervisor Tommy Lewis made the motion, and Supervisor Jessie Medlin seconded the motion to hold this issue was held over until May 10th, 1999. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
District 3-----	Vacant
John Caldwell-----	Absent
Tommy Lewis-----	Yes

****See Exhibit D.3****

4. Old Cub Lake Road

This issue was held over until May 10th, 1999. ****See Exhibit D.4****

5. Personnel Manual

This issue was held over until May 10th, 1999. ****See Exhibit D.5****

6. Insurance DeSoto County Soil & Water Employee

This issue was held over until May 10th, 1999. ****See Exhibit D.6****

ITEM D.7, CONTINUED,

7. Team DeSoto

Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion, to appoint Jim Brown to Team DeSoto for District 2. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit D.7****

Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion, to appoint Charles Gordon to Team DeSoto for District 5. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit D.7****

Supervisor Jessie Medlin made the motion, and Supervisor Eugene Thach seconded the motion, to appoint Randy Allen to Team DeSoto for District 1. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit D.7****

Appointees for District 3 and District 4 were held over until May 10th, 1999.

****See Exhibit D.7****

8. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any county shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of the sums which will be required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such county shall invest such excess funds.

ITEM D.8, CONTINUED,

At the recommendation of the Comptroller, Dale Thompson, Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to approve the

investment of surplus funds to First American Bank, who was the high bidder that placed their bid as follows:

<u>DATE OF INVESTMENT</u>	<u>BANK</u>	<u>AMOUNT</u>	<u>RATE</u>	<u>DAYS</u>
04/28/99	First American	\$ 3,600,000.00	4.82	43
04/28/99	First American	\$ 10,850,000.00	4.92	155

The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit D.8****

9. Request for Assistance - DeSoto Central School Property

Vanessa Lynchard presented an estimate from Kenny Gunn of the cost and time to perform the work requested by the Board of Education at DeSoto Central School property.

At the recommendation of Road Manager, Kenny Gunn, Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to approve assistance for DeSoto Central School property in connection with the county constructing a 15 foot wide road with 4 to 6 inches of gravel at a cost of \$ 3,297.42 with the Board of Education reimbursing the cost of materials. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit D.9****

ITEM D.10, CONTINUED,

10. Declare Med Tech Medical Services - Maintenance Contract as a Sole Source

The Board Attorney, William Austin said he has determined that the Med Tech Medical

Services will provide a service rather than a product to DeSoto County EMS.

At the recommendation of the Board Attorney, William Austin, Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to declare Med Tech Medical Services for a maintenance contract for cots and stretchers for EMS. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
District 3-----	Vacant
John Caldwell-----	Absent
Tommy Lewis-----	Yes

****See Exhibit D.10****

11. Inventory Disposition

Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion to hold this issue over until May 10th, 1999. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
District 3-----	Vacant
John Caldwell-----	Absent
Tommy Lewis-----	Yes

****See Exhibit D.11****

12. Purchase of Medical Supplies - Sheriff's Department

At the May 3rd meeting, the Board of Supervisors asked the Board Attorney to research the legality of Dr. Meacham's contract being amended to allow Dr. Meacham to purchase supplies and be reimbursed. Mr. Austin did so and recommended Dr. Meacham will need to order supplies through the Purchasing Department as based on purchasing laws.

At the recommendation of the Board Attorney, William Austin, Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion to require Dr. Rob Meacham to order medical supplies for the Jail through purchasing, based on purchasing laws and pharmaceutical supplies can be ordered directly by Dr. Meacham and reimbursed. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
District 3-----	Vacant
John Caldwell-----	Absent
Tommy Lewis-----	Yes

****See Exhibit D.12****

ITEM D.13, CONTINUED,

13. Hazardous Waste Day

Vanessa Lynchard said according tot he State Auditor, Kelly McGee, the food for Hazardous Waste Day is ok as it is an approved expenditure through the grant and can be

reimbursed by grant funds.

Supervisor Jessie Medlin made the motion, and Supervisor Tommy Lewis seconded the motion approving the BBQ lunch for volunteers as the money will be reimbursed out of the Hazardous Waste Grant reimbursement and to authorize the clerk to write the check. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
District 3-----	Vacant
John Caldwell-----	Absent
Tommy Lewis-----	Yes

****See Exhibit D.13****

A. NEW BUSINESS

1. Advertise County Resources - Mrs. Mississippi International Pageant

Vanessa Lynchard presented a request to the Board of Supervisors for Kim Parsons to represent DeSoto County June 10th through 12th, 1999 as a delegate in the Mrs. Mississippi International Pageant to be held in Shreveport/Bossier City, La. Ms. Parsons requested any donations or contributions to help with expenses of this trip. Supervisor Jessie Medlin made the motion, and Supervisor Tommy Lewis seconded the motion to advertise DeSoto County Resources by contributing \$ 250.00 to Kim Parsons. In accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County. The Board of Supervisors acknowledged an ad will be placed in the bulletin advertising the resources of DeSoto County. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
District 3-----	Vacant
John Caldwell-----	Absent
Tommy Lewis-----	Yes

****See Exhibit E.1****

ITEM E.2.a, CONTINUED,

2. Approval of Late Bills

a. NACA membership dues - David Armstrong

Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the

motion to approve the NACA membership dues in the amount of \$ 50.00 for David Armstrong and to authorize the clerk to write the check and to approve travel to the convention. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit E.2.a****

b. Allen & Hoshall

Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to approve invoice # 229920 in the amount of \$ 4,500.00 for payment to Allen & Hoshall for the Administration Building, and invoice # 229969 in the amount of \$ 1,000.00 for payment to Allen & Hoshall for the DeSoto County Jail and to authorize the clerk to write the checks. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit E.2.b****

c. Brannon Professionals

Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion to approve invoice # 905029 in the amount of \$ 419.20 for payment to Brannon Professionals for employee Julie McMath and to authorize the clerk to write the check. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit E.2.c****

Supervisor Jessie Medlin made the motion, and Supervisor Tommy Lewis seconded the motion to recess until 1:30 p.m. The motion passed by a vote as follows:

**Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes**

ITEM E.3, CONTINUED,

3. Making Constable Lester J. Holmes Report Part of the Minutes

In accordance with Section 7-3-45 of the Mississippi Code, Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to making the Constable Report for Lester J. Holmes to the Secretary of State as part of the minutes. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit E.3****

4. County Administrator - After Hours Telephone

The County Administrator, David Armstrong requested approval from the Board of Supervisors to advertise telephone number 429-1462 to DeSoto County residents as a after hours number to reach the County Administrator’s office for any type of comment, complaint or recommendation. David Armstrong said the cost of the service is \$ 17.00 per month.

Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to approve and advertise telephone number 429-1462 as a after hours number to reach the County Administrator’s office for any type of comment, complaint, or recommendation effective until December 31st, 1999. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit E.4****

5. Inter Local Agreement - Hernando Civic Center - Making Attorney General’s Approval Part of the Minutes

Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion, making the Attorney’s General approval of the Inter Local Agreement with the City of Hernando for the Hernando Civic Center part of the minutes. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit E.5****

ITEM E.6, CONTINUED,

6. Licensing Contractor - Supervisor Tommy Lewis

Supervisor Tommy Lewis asked Mr. Merritt Powell of the Planning Commission if DeSoto County required licenses for general contractors. Mr. Powell said no, as DeSoto County has accepted the contractor’s state license in the past. Supervisor Lewis said DeSoto County needs better control regarding contractor’s license. Supervisor Eugene Thach asked Mr. Powell if DeSoto County could charge a fee for the license. Mr. Powell

replied, yes. Supervisor Tommy Lewis suggested a public hearing be held.

Supervisor Jessie Medlin made the motion, and Supervisor Eugene Thach seconded the motion authorizing a public hearing to be held in connection with the licensing of general contractors for DeSoto County. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit E.6.****

A. EXECUTIVE SESSION

The “Executive Session” portion of this meeting is presented under the portion of the minutes called “Executive Session.”

A. OTHER ISSUES

1. Resolution of Intent - Regional Wastewater Project

Mr. Demery Grubbs presented a Resolution of Intent in connection with the Regional Wastewater Project. Mr. Grubbs said the match for the County has not been determined and the Resolution of Intent authorizes him to obtain interim financing for this project.

Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion, authorizing the Board President to sign the Resolution of Intent authorizing Demery Grubbs to obtain interim financing for the Regional Wastewater Project. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit G.1****

2. Pleasant Hill - Burnt Home - Merritt Powell

Merritt Powell of the Planning Commission notified the Board of Supervisors he has been advised the burnt out home on Pleasant Hill has been referred to Probate with possible closure in approximately six (6) weeks.

No motions were made nor votes taken on this issue.

ITEM G.3, CONTINUED,

3. Ted Mayhall - Travel

Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion to approve travel reimbursement for Ted Mayhall in the amount of \$ 70.00, and to authorize the clerk to write the check. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes

District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit G.3****

4. Appointment - Convention Visitors Bureau - District 2

Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion to re-appoint Lamar Rodman of District 2 to the Convention Visitors Bureau Board for a term of four (4) years until May 3, 2003. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

****See Exhibit G.4****

5. Waiver of Permit Fees - Planning Commission

At the recommendation of Merritt Powell, Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to waive the fees on the permits on the house Anglin/Hawks are building for DeSoto County Sunrise and DeSoto Museum. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

6. Grand Oaks Subdivision

At the recommendation of Kenny Gunn, Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion to reduce the road bonds on Grand Oaks Subdivision from \$ 35,000.00 to \$ 10,000.00. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to recess until Monday, May 10th, 1999, at 9:00 a.m. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
District 3-----Vacant
John Caldwell-----Absent
Tommy Lewis----- Yes

This the 5th day of May, 1999, these minutes have been read and approved by the DeSoto County Board of Supervisors.

JESSIE L. MEDLIN, President
DeSoto County Board of Supervisors